



STATE OF ALABAMA  
GOVERNOR ROBERT BENTLEY

## ALABAMA DEPARTMENT OF EARLY CHILDHOOD EDUCATION

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JEANA ROSS  
SECRETARY

March 21, 2016

### MEMORANDUM

TO: Deans of Education

FROM: Jeana Ross   
Secretary, Alabama Department of Early Childhood Education

SUBJECT: Implementation of the 2015 Educator Preparation Chapter of the *Alabama Administrative Code*

The following changes are applicable to early childhood education (ECE) and early childhood special education (ECSE) programs:

1. Effective for field experiences during fall semester 2016-2017 and thereafter, all ECE and ECSE candidates shall include placements in at least two of the three main types of early education settings (early school grades (K-3), child care centers and homes, and Office of School Readiness programs).
2. Effective for internships during spring semester 2016-2017 and thereafter, all ECE and ECSE candidates who complete their internship shall include a placement with at least two of the following age groups: birth- age 3, age 3-5, age 5-8.
3. An intern placed in a pre-kindergarten setting may be supervised by a teacher who meets the criteria indicated above, or if a teacher who meets those criteria is not available in the EPP's service area (Class B) or the school (Alternative Class A), the intern may be supervised by a lead teacher designated by the Alabama Department of Early Childhood Education or the Alabama Head Start Agency and employed in a setting accredited by the National Association for the Education of Young Children

To ensure that placements are made in quality programs, The Alabama Department of Early Childhood Education has provided a list of approved classrooms. The list can be found at <http://children.alabama.gov>, select Office of School Readiness/ Quality of sites for ECE Field Experiences. The username is First Class Staff and the password is prekrocks.

If you have any questions, please contact Tracye Strichik at [tracye.strichik@ece.alabama.gov](mailto:tracye.strichik@ece.alabama.gov).

Cc: Dr. Jayne Meyer  
Laura Baker  
Tracye Strichik  
Joy Winchester



STATE OF ALABAMA  
DEPARTMENT OF EDUCATION



Thomas R. Bice  
State Superintendent of Education

March 7, 2016

**MEMORANDUM**

**TO:** Deans of Education

**FROM:** Thomas R. Bice *TRB*  
State Superintendent of Education

**SUBJECT:** Implementation of the 2015 Educator Preparation Chapter of the  
*Alabama Administrative Code*

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Secretary and  
Executive Officer

In a memorandum dated January 4, 2016, I indicated that new checklists for all programs must be submitted by October 1, 2016, and that those new checklists must reflect how your institution will meet the diversity course requirement. I also indicated that new checklist forms would be posted soon. With input from several of you, checklists templates were revised (2/29/2016) and are now posted via the following link: <http://www.alsde.edu/sec/ep/Pages/programreviews-all.aspx?navtext=ProgramReviews>. A preliminary list of approved diversity courses will be posted no later than March 21, 2016. Other approved courses will be added from time to time.

Let me remind you about two specific requirements effective July 1, 2016, and applicable to early childhood education (ECE) and early childhood special education (ECSE) programs:

1. For early childhood education and early childhood special education programs, **field experiences** shall include placements in at least two of the three main types of early education settings [early school grades (K-3), child care centers and homes, and Office of School Readiness programs].
2. For early childhood education and early childhood special education programs, the **internship** shall include a placement with at least two of the following age groups: birth-age 3, age 3-5, age 5-8. (Please note that information on page 261 of the Educator Preparation Chapter provides some flexibility with regard to P-12 clinical faculty.)

We know that many of you make field experience and internship placements well in advance. Requirement #1 is applicable to ECE and ECSE candidates who participate in field experiences during the 2016-2017 school year and thereafter. Requirement #2 is applicable to ECE and ECSE candidates who complete their internships during spring semester 2016-2017 and thereafter.

If you have questions, please contact our Educator Preparation staff member who is assigned to your institution.

TRB:JAM:SG

cc: Mrs. Sherrill W. Parris                      Mrs. Shavon H. Cummings                      Dr. Lemanski Walker  
Dr. Jayne A. Meyer                              Dr. Anna T. Kozlowski                              Dr. Mona Jenkins