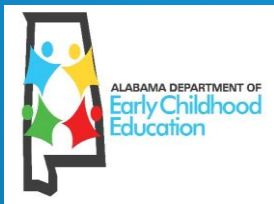


## ADECE Reopening and Operating Framework FAQ Guide for First Class Pre-K Directors

The Alabama Department of Early Childhood Education (ADECE) recognizes the ever-changing landscape created by the pandemic, and we remain committed to respond with immediacy and compassion. As the situation evolves, we will continuously monitor, update, and communicate any changes that impact ADECE-funded programs. Please keep in mind information provided today may not be applicable at a later date. We thank you in advance for your flexibility and patience as we make adjustments when new information becomes available.

*Barbara Cooper*, Ph.D.

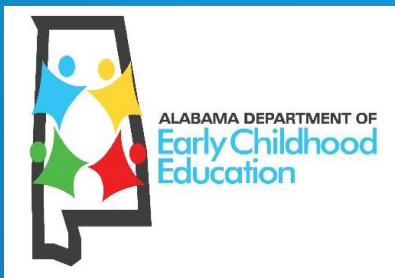
Secretary, Alabama Department of Early Childhood Education



- **If school districts completed a survey that included pre-k families, can this information be used for the required First Class Pre-K program survey?** Programs do not have to conduct a separate survey if pre-k families are included in a district- or program wide survey.
- **Can programs choose to enroll less than 18 students in each class?** ADECE Office of School Readiness (OSR) Program Guidelines require all classrooms to support enrollment of 18 students.
- **Will First Class Pre-K students be able to opt-in to remote learning or is remote learning only offered in the event of a total classroom shutdown?** Currently ADECE supports in-person instruction for all students with remote learning offered to students in the event a student is excluded due to COVID-19, a site or class is closed due to COVID-19, or a school system delays opening for in-person instruction due to COVID-19.
- **Are First Class Pre-K teachers and students required to wear masks?** Teachers and students are subject to the guidance issued by their local program. Masks are not required by ADECE.
- **Can required items be removed from the classroom to support social distancing?** Region Directors must be contacted for guidance regarding removal of furnishings and equipment from the classroom.
- **Can OSR Funds be used to purchase PPE for teachers and students?** OSR funds remaining after allocations for required items can be used towards the purchase of health and safety supplies.
- **Are programs required to conduct an in-person Parent Orientation?** Although an in-person, socially-distanced Parent Orientation is ideal, a virtual orientation is acceptable as long as it follows guidance suggested in the OSR Program Guidelines.
- **Can OSR Funds be used to purchase items for student Activity Packets?** OSR funds remaining after allocations for required items can be used towards materials to develop 18 Activity Packets.

## ADECE Reopening and Operating Framework FAQ Guide for First Class Pre-K Directors

The Alabama Department of Early Childhood Education (ADECE) understands that each Grantee is developing plans based on current recommendations issued by federal, state, and local health officials as well as data received from program surveys. This FAQ Guide focuses on commonly asked questions. Grantees should contact their Region Director with any site specific questions.



- **If a parent is not comfortable enrolling their child in our traditional option, do they need to withdraw?** ADECE does not recommend any parent withdraw from enrollment. Many schools are in the process of adapting reopening plans based on the impact or anticipated impact of COVID-19. In cases where in-person instruction is not an option, ADECE is fully supporting local program decisions and also developing additional guidance to support remote learning during the initial reopening of schools.
- **Can OSR Funds be used to purchase individual computers or digital devices for pre-k students?** The use of OSR Funds to purchase technology devices for individual students to use for at-home remote learning is not allowed.
- **Can OSR Funds be used to purchase computers or digital devices for the First Class Pre-K Lead and Auxiliary Teacher?** OSR Funds **CAN** be used to purchase technology devices for the Lead and Auxiliary Teacher to have access to pre-k students in the event remote learning becomes necessary.
- **Are field trips required for First Class Pre-K students?** Field trips are not required for pre-k students for the 2020-2021 school year.
- **Will sites who use all OSR funding for teacher salaries and benefits receive additional funds for student packets?** Each program has the flexibility to determine the contents of student Activity Packets. Existing materials and resources may be used for this purpose. Additional OSR funds are not available.
- **Can OSR Funds be used to hire an Online Remote Instruction Teacher?** OSR funds can not be used to hire or support the hire of a teacher for online remote instruction.
- **How can I get a copy of the Parent/Family-Teacher Conference Form referenced in the ADECE Roadmap?** Contact your Region Director or Region Coach for a copy of the conference form.