

The Department of Early Childhood Education (DECE) will be hiring a part time Coach to provide support to the agency's P-3 programs. There are several opportunities throughout the state.

The Roles & Responsibilities are listed below but do not include all duties that may be expected of the position.

1. Establish and maintain effective professional relationships with teachers and LEA at all assigned classrooms with no valid complaints to supervisor.
2. The coach will work with program coaches to ensure collaboration is being maintained between state departments and program partners
3. Observes classroom practices and reviews assessment data monthly.
4. Completes, enters and submits classroom visit report and other documentation of classroom visit into Baseline to effectively communicate feedback to teachers/directors.
5. Establishes joint plans and goals collaboratively with teachers to ensure that best practices and quality improvements are being met. When onsite, a coach should be an active member in the classroom not a monitor looking for deficiencies.
6. The coach provides feedback for the purpose of building the teachers understanding of specific practices and/or encourages them to continue working toward a goal.
7. The Coach intentionally pre-plans activities to share and model based on the joint plan created with the teacher, as well as spontaneous in context modeling of specific behaviors and strategies are used to support the teacher's understanding toward improved classroom practices. The coach also creates opportunity for the teacher to model behaviors or practices to determine acquisition of new skills or learned strategies.
8. Effectively communicates any issues or concerns regarding classroom observation the day of the visit. If a classroom is struggling, create an individualized plan to support the teacher (s) in reaching his/her goals. This may mean more visits and rearranging scheduling.
9. Maintain all records of ravel, daily itineraries, communication and coaching logs. Baseline will be used as a system for holding coaching reports.
10. May include completing trainings and presentations to support the work being done in P3 Pilot.

This position requires meeting the qualifications for the State job code 11903 – Retired State Employee and requires a experience in Early Childhood and/or Elementary Education and will include extensive travel.

Applicants must apply to the State Personnel register.

Once the application has been submitted, please mail or email a resume to:

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