<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Technical Assistant for First Teacher Home Visiting</th>
<th>Job Category:</th>
<th>Human Services Program Coordinator or Education Specialist</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location:</td>
<td>State-wide</td>
<td>Travel Required:</td>
<td>Travel Required</td>
</tr>
<tr>
<td>Direct Supervisor:</td>
<td>Dianna Tullier, Senior Director</td>
<td>Position Type:</td>
<td>Full-time</td>
</tr>
<tr>
<td>Date Posted:</td>
<td></td>
<td>Date Filled:</td>
<td></td>
</tr>
</tbody>
</table>

**Role and Responsibilities**

- Serve as a First Teacher Technical Assistant and provide guidance and support for all models currently used in Alabama
- Ensure that all First Teacher programs are achieving and maintaining model fidelity
- Conduct monthly meetings/check-ins with all assigned First Teacher Programs
- Provide adequate support and ongoing training for home visitors as needed
- Assist PAT and HIPPY State leads in programmatic structuring, training, site-visits, and data monitoring
- Evaluate First Teacher programs to determine areas of need, complete corrective action plans as needed to address the needs, monitor activities designed in the action plans, and determine if/when the program has improved to a satisfactory level
- Attend state and national meetings and training pertaining to home visiting as requested
- Collaborate with national home visiting models and organizations
- Participate in CQI projects
- Partner with the University of Alabama at Birmingham, School of Public Health research and evaluation team to monitor data entered by each program
- Provide continuous partnerships between First Teacher Home Visiting and other programs within the Alabama Department of Early Childhood Education.

**Minimum Qualifications and Education Requirements**

Bachelor’s degree for Human Services Program Coordinator (50520-262)
Master’s Degree for Education Specialist I (30122.)
Apply at [www.personnel.alabama.gov](http://www.personnel.alabama.gov)

**Preferred Skills**

Knowledge of Efforts to Outcomes Database, PAT Penelope Software, Excel Application, Microsoft Word, and PowerPoint
Minimum of 4 years of experience in First Teacher Home Visiting
Supervisory experience preferred

Deadline to get on Alabama Personnel Register: 10/1/2022

Once you are on the State Register, please send resume to:
Tammy Gibson, Personnel Manager
tammy.gibson@ece.alabama.gov