

Appendix J: Parent/Guardian Orientation

Topics to cover during parent/family orientation

1. Explanation of First Class Pre-K
2. Local program policies, procedures, and attendance expectations (these should be provided in writing)
3. How to complete the required paperwork, including the Ages and Stages (ASQ-3) Developmental Screener
4. What a developmentally appropriate classroom for a 4-year-olds looks like
5. Help Me Grow information
6. What parents should expect from the program.
For example: what a typical day in pre-k looks like and that children will be participating in hands-on learning experiences rather than sitting and doing worksheets
7. What program staff will expect from the parents (see Appendix H Parent/Family Contract)
8. Information about parent/family engagement opportunities
9. Upcoming events and deadlines
10. Field trips during the year
11. Photo/video policy for students
This is determined at the local level, but programs are required to have a photo/video policy in place prior to the beginning of the school year. Copies of the policy containing parent signatures indicating agreement/disagreement with the policy must be kept on site and parents/guardians must be given a copy of the policy as well